



2098 FRONTAGE ROAD
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REQUEST FOR COPIES OF PUBLIC RECORDS
(Government Code Section 6253 (b))

“Except with respect to public records exempt by express provisions of law from disclosure, each state or local agency, upon any request for a copy of records, which reasonably describes an identifiable record, or information produced therefrom, shall make the records promptly available to any person, upon payment of fees covering direct costs of duplication, or a statutory fee, if applicable.”

() I am requesting a copy of a public record specifically identified as:

Date: _____ Signature: _____
Name: _____
Address: _____
Phone: _____

To be completed by Salton Community Services District office

Estimated No. of Pages: _____ Estimated Cost: _____

Deposit/fees Received: _____ Actual Cost: _____

() Copies to be mailed to requestee Balance Due/Refund: _____

Date promised: _____ Date mailed/picked up _____

Mailed by: _____ Picked up by: _____

***Note: This form is not required for requests for copies of Statement of Economic Interest (G.C. 10080 or Campaign Statement.)**